

# *Our Price List*

*We accept credit cards.*

- ❖ **EDITING** – Papers must be typed, double spaced, and paginated. \$35.00/hr.
- ❖ **WRITING** – Specific information is required before the writing process can begin. A detailed description of the proposed document is essential to the accuracy of the project. **We do not write student papers or essays.** \$35.00/hr.
- ❖ **EDITED MANUSCRIPTS** - Manuscripts must be typed, double spaced, and paginated. We require a paper copy of the manuscript. A duplicate CD of the manuscript is required for “edit and disc”. Manuscripts require a signed contract.

## *Edit Only*

\$.02/word – Good for poetry and other manuscripts that do not have full page text.

Full 8 ½ X 11 double spaced manuscripts are charged at a slightly cheaper rate.

A full and comprehensive edit is given. We check for grammar, punctuation, sentence structure, organization, spelling, syntax, and semantics.

JMS will return your paper or digital copy with corrections on it in red.

## *Edit & Disc*

\$.04/word - “Edit only” + JMS will put the corrections on your duplicate disc and format your book so that it is ready to be printed.

Full 8 ½ X 11 double spaced manuscripts are charged at a slightly cheaper rate.

- ❖ **PAMPHLETS AND FLYERS**- Pamphlets and flyers can be done with or without graphics or photographs. We require a rough draft of the pamphlet or flyer to begin work. Or, give us your data, and we will write the document for you. Please call us for details. \$35.00/hr.
- ❖ **PRESS RELEASES** – Specific information is required in order to accurately represent you or your business. \$35.00/hr.
- ❖ **INDEXING** – A paper copy for indexing purposes is required. Electronic copies are not suitable and will not be accepted. A signed contract is required for indexing. \$50.00/hr
- ❖ **RESUMES** - A JMS representative will write you a professional resume based on the information you provide. We will send you 10 copies on top quality bond when the project is finished. Payment is required in advance. \$70.00.

- ❖ **BROCHURE PACKAGE** - \$250.00 - We will create a professional brochure and give you 50 full color copies. A JMS representative will take photographs with a digital camera or collect your own graphics. If you require more than 50 copies, we will submit an estimate to you for approval. Once you approve the additional copies, a retainer of 1/2 of the estimated cost is required to start the job.
  
- ❖ **BUSINESS CARDS** - \$35.00 setup fee. JMS will submit your card to our printer. Batches of 1,000 cards are usually about \$65.00 per batch. Price may vary slightly depending on the number of colors on the card.
  
- ❖ **WEBSITES** - \$35.00/page. JMS uses Host Excellence templates. Choose from a wide assortment of styles and colors. We will set your website up to your specifications. Additional changes after the website is up and running are \$35.00/hr. Or we will teach you how to maintain your website yourself. A JMS representative will walk you through the process. The client is responsible for the payment of the Host Excellence package chosen.

#### **CUSTOM WEBSITES**

If you wish to have a custom website designed, our graphic designer will do the work. JMS will submit an estimate for your approval before the work is started. A retainer equal to ½ of the estimate is required before work can be done.

- ❖ **COLLEGE PAPERS** - \$4.00/Page. Papers must be typed, double spaced, and paginated. A JMS representative will edit your paper and make suggestions as to how you can improve your organization, etc. **No retainer is necessary; however, payment is required in advance.**